

經濟部



Number:

Small and Medium Enterprise Administration, Ministry of Economic
Affairs

Southern Taiwan International Startup Cluster Development Project
International Accelerator Subsidy Program

Application Form and Company Basic Information

<Name of applicant project>

Project period:
From YYYY/MM/DD to YYYY/MM/DD
(totaling ____ months)

Company name: (full name of applicant company)

Program organized by: Small and Medium Enterprise Administra-
tion, Ministry of Economic Affairs
Program managed by: Industrial Technology Research Institute

Application Date: YYYY/MM/DD

I. Project Application Form

1. Basic information of applicant project	Company name							
	Project name							
	Project period	From <u>YYYY/MM/DD</u> to <u>YYYY/MM/DD</u> (Totaling ____ months)						
	Project domain	<input type="checkbox"/> Smart technology <input type="checkbox"/> AI <input type="checkbox"/> IoT <input type="checkbox"/> 5G						
	Mailing address	(□□□□□□)						
	Project leader	Contact tel.	()	Ext.	Mobile phone		Email	
		Fax number	()					
	Project contact person	Contact tel.	()	Ext.	Mobile phone		Email	
		Fax number	()					
	Person responsible for project financial accounting	Contact tel.	()	Ext.	Mobile phone		Email	
Fax number		()						

2. Allocation of Grant Funds:

☐ Based on proposed amount (maximum grant is 50%)

Year	Months of implementation	Government grant (NT\$)	Company self-funding (NT\$)	Total project funding (NT\$)
Year 1				
Year 2				
Year 3				
Total				

☐ Based on Annual Business Income Tax Payable

Year	Annual Business Income Tax Payable
Year 1	
Year 2	
Year 3	
Total	

3. Core key capabilities and program direction of development:

Letter of agreement:

1. The applicant agrees to allow the Project Office to request the Review Meeting to review the presentation and related information provided by our company.
2. The applicant is obliged to respond to the review opinions given by the reviewing agency at every stage.
3. The applicant and all interested project parties who have provided personal information understand and agree to provide such personal information, which shall be used for project implementation, control & evaluation, and other review and management in accordance with operating procedures specified in regulations in relation to this Application Guide; and understand that if the provided personal information is incorrect, the Ministry of Economic Affairs and the management agency of the project will be unable to implement said operations.

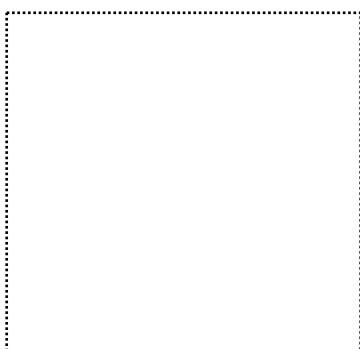
Letter of Commitment:

1. The applicant guarantees that the listed project information and attachments are all correct, and guarantees that no infringement of related intellectual property rights of others is involved.
2. The applicant guarantees that there has been no record of major breach of contract in the applicant's implementation of government technology plans in the last five years.
3. The applicant guarantees that it has never been from implementation of government tech-related projects, where the suspension period has not yet ended.
4. The applicant guarantees that it has no outstanding tax liability.
5. The applicant guarantees that it will not make exaggerated or untruthful claims about this project's R&D results in the future.
6. The applicant has not repeatedly used the same or similar projects to apply for grants to government agencies of our country, or enjoyed tax concessions, incentives, or subsidies in accordance with other laws and regulations.
7. The applicant guarantees that it has truthfully declared all government R&D projects that it has participated in and all grant/subsidy funds it has received. If the information is false, the applicant shall return the approved and allocated grant/subsidy funds.
8. The applicant guarantees that there are no occurrences of major violations of laws concerning environmental protection, labor, food, safety & health, or relevant regulations on the Protection of Rights and Interests of People with Disabilities in the last 3 years, which have been deemed to be serious by central governing authorities.
9. If the matters defined for investors in Article 3 of the Measures Governing Investment Permits for People of the Mainland Area apply to the responsible person or managers, the facts must be proactively disclosed and explained.
10. The applicant must abide by the principle of avoidance of conflicts of interest (refer to the Financial Accounting Standards Bulletin No. 6, Disclosure of Related Party Transactions)
11. If the applicant is involved in litigation, the facts must be proactively disclosed and explained.
12. All the information provided in this project proposal is consistent with the facts in the company, and the information declared is guaranteed to be perfectly correct; otherwise, the company is willing to bear relevant legal liabilities.

All the information provided above is consistent with the facts in the company, and the information declared is guaranteed to be perfectly correct; otherwise, the applicant shall to bear relevant legal liabilities without any objections.

(official company seal and seal/signature of responsible person)

Company seal:



Seal/signature of responsible person:



Proposal version: Revision 10910

II. Basic information form for applicant company

Name of company				Date established	
Tax ID		Fax no.	() Ext.	Fax Number	()
Responsible person		Date of birth		Date of birth (yy/mm/dd)	
Paid-in capital	NT\$	Number of employees			
Main business items					
Registered address of company	□□□□□□				
Address of R&D unit	□□□□□□				
Factory address	□□□□□□			Factory Registration Certificate No	
Company's registered business items					
No.	Code No.			Description of Business Items	

III. Project summary form (maximum of 2 items)

1. Summary of project content:
2. Describe the project innovation: Describe operating and profit-earning capability, and performance of guided startups in PoS to PoB & business planning.
3. Implementation method: Describe mechanism of sourcing and selecting high quality startups, and integration of industrial resources and investment capital.
4. Performance of coaching startups and the plan for expected outcomes Explain outcomes expected from assisting with startup counseling and business connections, based on plan innovations and implementation methods. The evaluation criteria are as follows, and may be estimated and expressed year by year according to the project schedule: <ol style="list-style-type: none">1. Increase in valuation (rating determined according to fundraising activities).2. Eligible fundraising (rating determined according to the amount of funds raised by the startup after move-in).3. Business connections & matching (rating determined according to the effectiveness of business connecting & matching performed by the accelerator).4. Alumni network (mechanism designed to obtain feedback from startups at departure).5. Guidance record (accelerator's design of guidance mechanism for startups).

IV. Company operations: Explain revenue and expenditures from investing in startups over the last three years

Unit: NTD

Amount \ Year			
1. Revenue for year			
2. Expenditures from investing in startups			
3. Venture capital and funding raised from assisting startups			

V. Has the company participated in any Taiwan government R&D projects?

(Indicate any project that the company has participated in over the last five years; check the ☐ box below if the company has not participated in any such projects.)

In response to Taiwan's governmental policy of enhancing competitiveness through resource balancing and avoiding redundancy, be sure to provide full information on any participation in relevant government R&D and funding projects. If any information is found to be untrue, the SMEA shall have the right to terminate or cancel the contract, and recover any grants that have already been disbursed.

Government project name	(e.g., "CITD project")
Project sponsoring unit	(e.g., "Industrial Development Bureau")
Project implementation period	From YYYY/MM/DD to YYYY/MM/DD (Totaling ____ months)
Project name that received counseling grant	
<input type="checkbox"/> All information provided is consistent with fact, and the applicant <u>has never obtained any other project grants from the government</u> ; otherwise, the applicant shall accept all legal liabilities.	

VI Current applications for Taiwan government-funded projects

Unit: NTD

No.	Application date	Funding agency	Project name	Implementation period	Government grant	Self-funding by the enterprise

VII. List of suggested persons who should be excluded

Name	Work unit	Job title	Specific reason and supporting document for excluding the person (required)

VIII. Structure of division of work (list each sub-project clearly; if there are out-sourced units, specify the implementation content of each unit.)

Year	Sub-project	Implementation unit	Project weight (%)	Schedule		Implementation content

IX. Description of checkpoints and funding requirements in the project implementation

1. Description of checkpoints: Indicate the mid-term checkpoints and the end-of-term checkpoints at closing in accordance with the year of the project application.

Year	Checkpoint No.	Estimated completion date	Inspection content	Weight
Year 1: Mid-term checkpoint				
Year 1: End-of-term checkpoint at closing				
Year 2:Mid-term checkpoint				
Year 2:End-of-term checkpoint at closing				
Year 3:Mid-term checkpoint				
Year 3:End-of-term checkpoint at closing				

2. Profile for project participants

(1) Profile of project leader

Name		Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	Personal ID no.	
Educational background			Department	Degree	Study period
Experience	Company name		Department	Job title	Employment period
Projects participated in	Project name		Period	Company name	Key responsibilities

(2) Profile of project participants

No.	Name	Job Title	Highest level of education (school/department)	Key experience (company name/period)	Major achievements (or previous project implementation experience)	No. of years in this industry	Participation in the sub-project and work items

(3) Statistics for project workforce (excluding part-time consultants)

Company name	Research and development workforce in the project (Unit: number of people)						
	Educational background				Gender		Number of people to be employed
	Doctorate	Master's	Bachelor's	Junior college or lower	Male	Female	
Total							

3. Summary of funding allocation (formulate budget in accordance with the grant application instructions, accounting categories, and budgeting principles).

Unit: NTD

Accounting category	Estimated funding to be applied for			Category's percentage
	Government grant	Self-funding	Total	
1. Personnel expenses				
2. Travel expenses				

3. Consumables and raw material costs				
4. Equipment usage fee				
5. Equipment maintenance fee				
6. Commissioned research or verification fees				
7. Introduction fees for intangible assets				
8. Marketing and business promotion fee				
9. Remunerations on a piecework or daily basis				
Total				
Percentage	%	%	100%	100%

Note: Government grants listed applied for shall not exceed 50% of total project funding.

4. Summary of funding allocation for the first year (Create the itemized budget by following the Application Guide, accounting categories, and budgeting principles).

Unit: NTD

Accounting category	Government grant	Self-funding	Total Amount	Category's Percentage
1. Personnel expenses				
(1) Project Personnel				
(2) Foreign professionals				
(3) Consultants				
Subtotal				
2. Travel expenses				
(1) Short distance fares and domestic travel expenses				
(2) Overseas travel				
(3) Shipping costs				
Subtotal				
3. Consumables and raw material costs				
4. Equipment usage fees				
5. Equipment maintenance fees				

Accounting category	Government grant	Self-funding	Total Amount	Category's Percentage
6. Commissioned research or verification fees				
(1) Technology or intellectual property rights purchase fees				
(2) Commissioned research fees				
(3) Commissioned service fees				
(4) Commissioned design fees				
(5) Verification fees				
Subtotal				
7. Introduction fees for intangible assets				
8. Marketing and business promotion fees				
9. Remunerations on a piecework or daily basis				
Total				100%

1. Personnel Expenses

Unit: NTD

Name	Position	Average monthly salary (A)	Number of person-months (B)	Estimated personnel costs (AxB)
(1) Project Personnel (Name/Title)				
Subtotal				
(2) Foreign professionals				
Subtotal				
(3) Consultants				
Subtotal				
Total				

2. Travel expenses

(1) Short distance fares and domestic travel expenses

Unit: NTD

Reason	Location	Number of Days	Number of Person	Domestic Travel Expenses			
				Transportation fees (C1)	Accommodation fee (C2)	Meals and miscellaneous expenses (C3)	Estimated total (C=C1+C2+C3)
Total							

(2) Overseas travel expenses

Unit: NTD

Item	Region	Estimated expenses	Number of people	Subtotal	Whether accompanied by an enterprise
Flight ticket					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
Daily allowance	Region	Estimated expenses	Number of people	Subtotal	Whether accompanied by an enterprise
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
Total					

Notes

1. Economy class flight tickets and daily allowances may be budgeted for; within these, the daily allowances shall be planned in accordance with the Amount Table of Foreign Per Diem Allowance of Central Government Agency.
2. If government grant (subsidy) funds require budgeting as funds for going abroad for business reasons, they shall be listed in advance in the presentation. The presentation shall state clearly the name for the overseas project, location, number of people, and project purpose. Such funds can only be applied for and reimbursed if said project is included in the annual project work items and approved by the SMEA.

(3) Shipping costs

Unit: NTD

Item	Region	Estimated fees	Estimated quantity needed	Subtotal
Shipping cost				
Total				

3. Consumables and raw material costs

Unit: NTD

Item	Unit	Estimated quantity needed	Estimated unit price	Estimated total cost
Total				

4. Equipment usage fee

Unit: NTD

Equipment Name	Property No.	Purchase amount per set	Purchase date (month/year)	Book value per set (A)	Number of sets (B)	Remaining useful life	Monthly usage fee AxB / (Remaining useful life * 12)	Months invested	Estimated usage fees
(1) Existing equipment									
Subtotal									
(2) Equipment to be added for the project									
Equipment Name	Property No.	Purchase amount per set	Number of sets (B)	Monthly usage fee AxB/60	Months invested	Estimate of usage fees			
Subtotal									
Total									

5. Equipment maintenance fees

Unit: NTD

Equipment name	Property No.	Original purchase amount per set	Number of sets	Estimate of maintenance fee
(1) Existing equipment				
A.				
Subtotal				
Equipment name	Property No.	Original purchase amount per set	Number of sets	Estimate of maintenance fee
(2) Equipment to be added for the project				
1.				
Subtotal				
Total				

6. Commissioned research or verification fees

Unit: NTD

Item	Cooperating organization (fill in full name)	Content	Cooperation amount (excluding tax)
(1) Purchase fees for technology or intellectual property rights			
(2) Commissioned research fees			
(3) Commissioned service fees			
(4) Commissioned design fees			
(5) Verification fees			
Total			

Note: Each introduction and commissioned research project item must clearly indicate the counterparty, and attach the official contract (if contract is written in a foreign language, a Chinese translation thereof must be attached).

7. Introduction fees for intangible assets

Unit: NTD

Item name	Institution name (Fill in full name)	Content	Amount (excluding tax)
Total			

8. Marketing and business promotion fees

Unit: NTD

Item name	Content	Amount (excluding tax)
Total		

9. Remunerations on a piecework or daily basis

Unit: NTD

Item name	Unit price	Number of days	Quantity	Amount (excluding tax)
Total				